I. **Call to Order:** Kemuel Prince called the meeting to order at 6:00 P.M.

II. **Public Forum:** No one from the public spoke at the public forum.

III. **Consideration of approval of board minutes from November 10, 2015:** Don Ramsey made a motion to approve the minutes from November 10, 2015. Jo Drudge seconded the motion and the motion passed.

IV. **Report of Librarian:**
   A. **Welcome Evelyn Argueta:** Mindy Patterson introduced Evelyn Argueta to the board members and asked her to share something about herself. The board and staff introduced themselves.
   
   B. **Monthly reports:** The monthly statistical report is attached to the minutes.
   
   C. **Employee report:** The staff will be ringing the Salvation Army bell at Kroger this year. The staff adopted a family for Thanksgiving and Christmas this year. Kiaya Martin graduated from the 5 to Thrive training.

V. **Miscellaneous:**

V. **Finances:**
   A. **Consideration of payment of bills:** Jennifer Wells moved that bills in the amount of $89,622.54 be paid. Brandi Knox seconded the motion and the motion passed. Janice DeLong reported the year to date budget figures are looking good. Katie Mullins and Janice plan on meeting in a few weeks to review the budget and purchase any year end needs.
B. **Building updates:** Janice DeLong reported that the bulkhead in rooms C, D and E has started cracking and Deb Colton has been contacted. The baseboard was finished in the meeting rooms but the hallway has not been finished.

C. **Miscellaneous:**

VI. **New Business:**

A. **2016 Calendar Year:** Brandi Hicks made a motion to approve the proposed closings for 2016. Don Ramsey seconded the motion and the motion passed.

B. **In-Service:** The staff in-service will be held on Friday, December 11th. The library will open at 1:00 P.M. Mindy Patterson invited the board members to participate with the staff at lunch at Don Chicos from 11:30 to 12:45. Board members are to let Beth Munk know by Wednesday if they are attending.

VII. **Unfinished Business:**

A. **Bond Update:** Closing for the refinancing of the bonds will be December 9th. There were four bids received and City Securities Corporation was the winning bid. The net interest cost for the bonds will be 2.24%. This rate is lower than what was anticipated, making the savings greater.

B. **Strategic Plan:** The board was requested to review the strategic plan and give their input.

C. **Miscellaneous:**

VIII. **Adjournment:** Ray Scott made a motion to adjourn the board meeting at 6:25 P.M. Jennifer Wells seconded the motion and the motion passed.

Submitted by Ray Scott