

Kendallville Public Library
Board of Trustees
Meeting Minutes
July 14, 2015
Meeting Rooms C and D
Kendallville Public Library

Board Present:

Kemuel Prince, President
Jennifer Wells
Ray Scott-Vice President
Brandi Hicks
Linda Routsong, Secretary
Jo Drudge, Treasurer

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Dennis Nartker-Kendallville News-Sun

Board Absent:

Don Ramsey

- I. **Call to Order:** Kemuel Prince called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of board minutes from June 9, 2015:** Ray Scott made a motion to approve the board minutes from June 9, 2015 with the change of the word agenda to minutes. Jennifer Wells seconded the motion and the motion passed.
- IV. **Report of Librarian:**
 - A. **Monthly reports:** The monthly statistical report will be available online. Katie Mullins discussed the number of visits to the libraries. The patron count for the month of June at the Kendallville Library was 14,950, an average of 575 people per day. The Limberlost Library patron count was 4,505, an average of 173 people per day. This averages out to be one person every minute entering the library. If these numbers stay steady we will be on pace to exceed the past two years. The attendance for programs in June was 4,977.
 - B. **Employee report:** Ryan Castle and Mariah Hernandez's last day was July 8th. Katie Mullins reported the libraries have purchased hot spots and they have been a great hit with the patrons. Both libraries will be receiving a grant from Dekko in the amount of \$30,000.00 each. Budget season has started.
 - C. **Miscellaneous:**
- V. **Finances:**
 - A. **Consideration of payment of bills:** Linda Routsong moved that bills in the amount of \$347,738.87 be paid. Jo Drudge seconded the motion and the motion passed.

B. Building Updates: Janice DeLong reported Kline Builders will be staining the pillars on the building this month. The door software needs to be updated and Janice has contacted a company for a quote. The pine tree in front of the Limberlost Branch has been taken down due to its size and location to the building. The Dekko plaque has been delivered. A water line in the bathroom of meeting room D came apart and flooded a portion of the basement. Paul Davis Restoration was called immediately and there was very little damage done.

VI. New Business:

A. Evergreen Indiana Bylaw Amendment: Jo Drudge made a motion to approve the Evergreen Indiana Bylaw Amendment. Linda Routsong seconded the motion and the motion passed.

B. 2015 Salary Schedule: Jennifer Wells made a motion to approve resolution 2015-07. Brandi Hicks seconded the motion and the motion passed.

VII. Unfinished Business:

A. Miscellaneous: Ray Scott reported the Legislative Committee's next meeting will be on August 8th from 10:00 to 12:00.

VIII. Adjournment: Linda Routsong made a motion to adjourn the board meeting at 6:35 P.M. Ray Scott seconded the motion and the motion passed.

Submitted by Linda Routsong.