

Kendallville Public Library  
Board of Trustees  
Meeting Minutes  
February 10, 2015  
Limberlost Public Library

Board Present:

Kemuel Prince, President  
Jennifer Wells  
Don Ramsey  
Julia Nixon, Vice President  
Linda Routsong  
Jo Drudge, Treasurer  
Ray Scott

Others Present:

Katie Mullins  
Janice DeLong  
Haley Downer  
Dennis Nartker-Kendallville News-Sun

Board Absent:

- I. **Call to Order:** Kemuel Prince called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Leap of Noble County:** Amber Harper, director of LEAP of Noble County, requested the Kendallville Library Board of Trustees consider allowing LEAP to hold their ESL and preschool classes at the library. The board asked several questions and agreed to discuss as a board. Amber Harper was going to find answers to the board's questions.
- IV. **Consideration of approval of board minutes from January 13, 2015:** Ray Scott made a motion to approve the January 13, 2015 board minutes. Jo Drudge seconded the motion and the motion passed.
- V. **Report of Librarian:**
  - A. **Monthly reports:** The monthly statistical report is available online.
  - B. **Employee report:** Nicole Treesh has given her notice and her last day will be at the end of the month. The grand opening for the finishing of the basement is approaching soon; Katie has worked with art teachers from Wayne Center and North Side and South Side schools to display student's art work in the gallery. Mindy Patterson has purchased new art for patrons to check out and those art prints will also be on display. The new tables and chairs for the lower level have arrived.
  - C. **Miscellaneous:**
- VI. **Finances & Facilities:**
  - A. **Consideration of payment of bills:** Don Ramsey moved that bills in the amount of \$107,590.15 be paid. Linda Routsong seconded the motion and the motion passed. Janice reported that Kline Construction will be installing a new wall mount heater in the

ladies restroom at Limberlost and waiting on a quote from Jack Laurie Flooring for the men's restroom at Kendallville.

**B. Miscellaneous:**

**VII. New Business:**

**A. Unemployment Insurance Fund:** Julia Nixon made a motion to approve resolution 2015-06. Jennifer Wells seconded the motion and the motion passed.

**B. Director Evaluation:** Kemuel Prince explained to the other board members how the director's evaluation would work. The board will have an executive meeting after the March board meeting to discuss the evaluation.

**C. Miscellaneous:**

**VIII. Unfinished Business:**

**A. Centennial Garden plaque:** R&T Monuments found a donor for the rock to be used in the Centennial garden. The cost to mount the plaque will be \$400.00.

**B. Miscellaneous:** March 7<sup>th</sup> will be the next legislative meeting from 10:00 A.M. to 12:00 P.M.

**IX. Adjournment:** Ray Scott made a motion to adjourn the board meeting at 7:15 P.M. Jennifer Wells seconded the motion and the motion passed.

Submitted by Linda Routsong.