

KENDALLVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
June 9, 2015 6:00pm
Kendallville Public Library, Meeting Rooms 1 & 2

Board Present:

Kem Prince, President
Ray Scott, Vice President
Jo Drudge, Treasurer
Don Ramsey
Jennifer Wells
Brandi Hicks

Others Present:

Katie Mullins
Jenna Anderson
Dennis Nartker-Kendallville News-Sun

Board Absent:

Linda Routsong, Secretary

- I. **Call to Order:** Kem Prince called the meeting to order at 6:00pm.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of minutes from May 12, 2015:** Don Ramsey made a motion to approve the board minutes from May 12, 2015. Ray Scott seconded the motion and the motion passed.
- IV. **Report of the Librarian (10 minutes)**
 - a. **Monthly Reports:** Katie reported that we are still researching the glitch and better ways to improve our record keeping.
 - b. **Employee Reports:** Shae Neuhaus has been hired (again) for the KPL Page position, Hotspots will be available for patron checkout starting July 1st, The Cortex-our makerspace area will be open to the public after September 1st, KPL is now part of Kroger Community Rewards-please link your Kroger card to the library to help support us.
- V. **Finances & Facilities (10 minutes)**
 - a. **Consideration of payment of bills:** Jennifer Wells made a motion to approve bills in the amount of \$138,015.32. Don Ramsey seconded the motion and the motion passed.
 - b. **Building updates:** We are waiting on 1 more quote from Ley Enterprises for the east side of the building. Bob Ley thinks the cost to cover with grass will be fairly comparable to digging out a new ditch. Kline Builders now have summer help and will put sealing the pillars on their schedule. Ray Scott asked about the crumbling ADA sidewalk out front, Katie responded that she is waiting to hear from the gentleman from Garrett with a list of contractors. Don Ramsey noticed some of our bushes and flowers in the landscaping are dead, Katie said she has also noticed & made a note to talk to Janice about it.

VI. New Business (10 minutes)

- a. **Welcome new board member:** The board members introduced themselves to Brandi Hicks and gave a short biography.
- b. **Miscellaneous:** Jo Drudge asked if we had a bike rack, has noticed several bikes by the front door. Katie said we have one in the parking lot and if bikes are by the front door we talk to the owners about moving them.

VII. Unfinished Business (10 minutes)

- a. **Employee surveys:** The purpose of these continue to be researched and Katie is gathering information from the State Library.
- b. **Miscellaneous:** Jen Wells inquired if we were planning to weed the adult non-fiction collection soon. Katie said Mindy has been working on different projects with her collection and that might be in her plan. Don Ramsey reported that he attended his first Foundation for the Kendallville Public Library meeting. Ray Scott wanted to make sure we will be on the list to receive a Teen on Board in the fall. The Kendallville Public Library Legislative Committee will host a neutral forum for the ENMS project. Jen Wells said it would be nice to see more video marketing & media presence online. Dennis Nartker commented on the success of the Summer Reading Program.

VIII. Adjournment: Don Ramsey made a motion to adjourn at 6:45pm. Ray Scott seconded the motion and the motion passed.