

Kendallville Public Library
Board of Trustees
Meeting Minutes
June 13, 2017
Meeting Rooms 1 & 2
Kendallville Public Library

Board Present:

Ray Scott, President
Jennifer Wells
Deb Blaine
Don Ramsey
Brandi Hicks, Secretary
Jo Drudge, Treasurer
Sahil Patel, Teen on Board

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Dennis Nartker-Kendallville News-Sun

Board Absent:

Linda Routsong, Vice President

- I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.
- II. **Public Forum:** Jack Flegg informed the board he had donated three books which were removed from the collection and were not returned to him. Jack stated that he had an agreement with one of the Adult Librarians who is no longer with the library. Katie Mullins apologized to Jack Flegg and stated the library policy on donations.
- III. **Trustee Introductions:** The board introduced themselves to new member Deb Blaine.
- IV. **Consideration of approval of board minutes from May 9, 2017:** Jennifer Wells made a motion to approve the board minutes from May 9, 2017. Don Ramsey seconded the motion and the motion passed.
- V. **Report of Librarian:**
 - A. **Monthly reports:** Jenna Anderson was featured in the Kendallville News-Sun as a guest columnist for an article she wrote to celebrate the 10th anniversary of the library's South Park Avenue location. The article included quotes and memories from staff, patrons, and retired director Jenny Draper on how they feel the library contributes to the community. Along with the article, the library hosted a scavenger hunt throughout the city for ten golden rocks for prizes. The golden rocks were tied into wildly successful the Rambling Rock Scavenger Hunt. The Noble County Public Library contacted Katie Mullins for information on how to join forces to participate in the Rambling Rock craze. Three librarians from Canterbury Schools will be visiting Katie tomorrow to learn more about how the Kendallville Public Library switched to a Topic Driven collection.
- VI. **Finances:**

- A. Consideration of payment of bills:** Brandi Hicks moved that bills in the amount of \$324,802.48 be paid. Jo Drudge seconded the motion and the motion passed. Deb Blaine abstained. The large amount is due to the bond payment.
 - B. Building Updates:** Janice DeLong received a message from Fetters Construction, asking if Bob Schinkel had stopped by to take a look at the roof issue. Bob has not stopped in yet. A meeting with Kline Builders was held last week to discuss the progress for the remodel of the Limberlost Branch.
- VII. New Business:**
 - A. ILF Recognition:** The library received a thank you note from the ILF committee for hosting the District 3 conference.
 - B. Strategic Plan:** Katie Mullins presented a rough draft of the strategic plan and asked board members for their feedback at the July meeting. She is hoping to have the complete plan finished by September with board input.
- VIII. Unfinished Business:**
- IX. Miscellaneous:** The Board was concerned about the tall grass at the former doctor's office property north of the library and would like the City to be called. The State Library continued their collaboration with the State Parks and sent each library system in the state a park pass for circulation. We purchased an additional pass so there would be one in each building for our patrons. Brandi Hicks checked out the robots and her kids loved them. The hot spots were discussed and the Board is glad to see them being used.
- X. Adjournment:** Don Ramsey made a motion to adjourn the board meeting at 6:40 P.M. Deb Blaine seconded the motion and the motion passed.

Submitted by Brandi Hicks.