

Kendallville Public Library
Board of Trustees
Meeting Minutes
May 12, 2015
Limberlost Public Library-Large Meeting Room

Board Present:

Kem Prince, President
Julia Nixon, Vice President
Jo Drudge, Treasurer
Linda Routsong, Secretary
Don Ramsey
Ray Scott
Jennifer Wells

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Kiaya Martin
Bridgett Coe
Haley Downer
Dennis Nartker-Kendallville News-Sun

Board Absent:

- I. Call to order: Kem Prince called the board meeting to order at 6:00 P.M.
- II. Public forum: No one from the public spoke at the public forum.
- III. Consideration of approval of minutes from April 14, 2015: Don Ramsey made a motion to approve the board minutes from April 14, 2015. Linda Routsong seconded the motion and the motion passed.
- IV. Department Presentation-Kiaya Martin, Limberlost Public Library Teen Services Assistant: Kiaya presented to the board how the staff at the branch is working on public relations and marketing the library.
- V. Report of the Librarian:
 - A. Monthly report: Katie explained to the board the monthly report was not adding up properly and it should be corrected by next month.
 - B. Employee report: Nic Hostler worked his last day today and has enlisted in the service. The library is looking a new system called Sprint Mobile Hotspots. This would allow patrons to check the device out and have internet at home which would work great for e-learning days for students. The library would purchase ten to twenty devices and there could possibly be a grant available to help pay for the cost. The Dekko Foundation is offering libraries in their service district a \$30,000.00 grant per library due June 1.
- VI. Finance & facilities:
 - A. Consideration of payment of bills: Jennifer Wells made a motion to approve bills in the amount of \$102,505.92. Julia Nixon seconded the motion and the motion passed.
 - B. Building updates: Janice reported the meeting rooms have been painted and is working on trim for the walls. The bathroom floor in the men's bathroom has been replaced. Bob Ley stopped by the library to look at the drainage issue and will be turning in an estimate for the repairs. The wall next to the computers at Limberlost has been repaired and painted.

- VII. New business:
 - A. Nominating Committee recommendations: The Nominating Committee recommended Kem Prince for President, Ray Scott for Vice President, Linda Routsong for Secretary and Jo Drudge for Treasurer.
 - B. Election of officers: Don Ramsey made a motion to approve the recommendation of the Nominating Committee. Linda Routsong seconded the motion and the motion passed.
- VIII. Unfinished business:
 - A. Appointment to the Foundation of the Kendallville Public Library: Don Ramsey was appointed to represent the Board of Trustees on the Foundation board.
 - B. Miscellaneous: Julia Nixon questioned ownership of the doctor's office next to the library and the chances of getting the dead tree removed from their property. Linda Routsong reported that the installation of the new playground equipment in the park was a success. Jo Drudge and Linda Routsong attended the Kleiman Creative Writing Contest Awards Banquet and said the staff had done a great job. Ray Scott inquired about the Dekko plaque and the Teen on Board program. The board gave Julie Nixon a gift for her last library board meeting.
- IX. Adjournment: Julia Nixon made a motion to adjourn at 6:58 P.M. Linda Routsong seconded the motion and the motion passed.