

Kendallville Public Library
Board of Trustees
Meeting Minutes
November 10, 2015
Meeting Room
Limberlost Public Library

Board Present:

Kemuel Prince, President
Jennifer Wells
Ray Scott-Vice President
Don Ramsey
Linda Routsong, Secretary
Jo Drudge, Treasurer
Don Ramsey

Others Present:

Mindy Patterson
Janice DeLong
Jenna Anderson
Dennis Nartker-Kendallville News-Sun
Bridgett Coe
Haley Downer
Kiaya Martin

Board Absent:

Brandi Hicks

- I. **Call to Order:** Kemuel Prince called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of board minutes from October 13, 2015:** Don Ramsey made a motion to approve the board minutes from October 13, 2015. Jo Drudge seconded the motion and the motion passed.
- IV. **Report of Librarian:**
 - A. **Student board member:** Evelyn Argueta will be participating as a student board member.
 - B. **Employee report:** The library received Kroger rewards in the amount of \$528.70 this month. Ann Uhl and Zoe Stewart both have joined the Kendallville Public Library staff. Ann has joined the cleaning crew and Zoe is our new page.
 - C. **Monthly reports:** The monthly statistical report is available online.
 - D. **Miscellaneous:**
- V. **Finances:**
 - A. **Consideration of payment of bills:** Jennifer Wells moved that bills in the amount of \$106,096.66 to be paid. Linda Routsong seconded the motion and the motion passed.
 - B. **Building updates:** Randy Sexton and Bob Ley met with Janice DeLong to review the East side of the building and to verify a pipe could be extended from the top of the hill to the overflow pond and could be covered over. Randy Sexton will send a letter of approval and Bob Ley will be sending a quote. This project will start next spring depending on quote. Hanna Company will be coming to fix the bulkhead in the basement next week. The concrete was poured and sealed again due to the underground water leak. Kemuel

Prince asked if there had been any leaks since it was noticed. Janice DeLong reported that there had not been any leaks. Due to the bond refinancing and the statistical report from last month, patrons started questioning if the library was having financial trouble and if Limberlost was going to close. Jenna Anderson wrote an article for the newspaper explaining why the library was refinancing and how this would help property taxes.

C. Miscellaneous:

VI. New Business:

A. Jenna Anderson-Cortex spotlight: Jenna Anderson was a guest speaker at the NE Indiana Regional Partnership meeting on October 23. Jenna explained the importance and how the Cortex was being used in our community and other area libraries.

VII. Unfinished Business:

A. Bond update: Katie Mullins and Janice DeLong participated in a conference call with staff from Umbaugh and Standard and Poors. The County Council approved the resolution to refinance the bonds.

B. Miscellaneous: Legislative Committee thanked Mindy Patterson for setting up the meeting room for them.

VIII. Adjournment: Ray Scott made a motion to adjourn the board meeting at 6:31P.M. Don Ramsey seconded the motion and the motion passed.

Submitted by Linda Routsong.