

Kendallville Public Library
Board of Trustees
Meeting Minutes
September 8, 2015
Meeting Rooms 1 & 2
Kendallville Public Library

Board Present:
Linda Routsong, Secretary
Jennifer Wells
Ray Scott-Vice President
Jo Drudge, Treasurer
Don Ramsey

Others Present:
Katie Mullins
Janice DeLong
Jenna Anderson
Dennis Nartker-Kendallville News-Sun
Mike Yoder-Library Attorney
Todd Samuelson-H. J. Umbaugh

Board Absent:
Kemuel Prince
Brandi Hicks

- I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **H.J. Umbaugh & Associates-Bond Refinance Proposal:** Todd Samuelson presented bond refinance options and the estimated savings it could save the tax payers (papers attached). Don Ramsey made a motion to pursue the bond refinance as long as there would be a 2.5% or large savings. Jennifer Wells seconded the motion and the motion passed.
- IV. **Public Hearing for 2016 Budget:** Ray Scott called the public hearing for the 2016 budget meeting to order at 6:01 P.M. The 2016 budget public hearing was closed at 6:56 P.M. with no comment from the public.
- V. **Consideration of approval of board minutes from August 11, 2015:** Jo Drudge made a motion to approve the August 11, 2015 board minutes. Jennifer Wells seconded the motion and the motion passed.
- VI. **Report of Librarian:**
 - A. **Monthly reports:** The monthly statistical report will be available online. Katie Mullins questioned the board on what they would like to see on reports and how often. The board would like to see reports twice a year including library usage, reference questions from departments and a weeding report.
 - B. **Employee report:** Lynette Barnette has been employed with the Kendallville Public Library for thirty years. The library is taking applications for a janitorial position at the Kendallville Library. Heather Bortner gave her notice at the Limberlost branch and Mary Acosta decided to relocate from Kendallville to Limberlost. August was somewhat of a slow month but with school starting back up in September, we should pick back up.
 - C. **Miscellaneous:**

VII. Finances:

- A. Consideration of payment of bills:** Linda Routsong moved that bills in the amount of \$95,429.97 be paid. Don Ramsey seconded the motion and the motion passed.
- B. Building Updates:** The contract has been signed for the updating on the door software and we are waiting to hear back from the company.

VIII. New Business:

- A. Preview Tour-The Cortex:** Jenna Anderson explained the new cortex area and how patrons can get certified to use equipment. The board really like the idea of a maker space and what new opportunities patrons will have.

IX. Unfinished Business:

- A. Miscellaneous:** Ray Scott explained the Legislative Committee would like to have a discussion for the public about the new middle school.

- X. Adjournment:** Don Ramsey made a motion to adjourn the board meeting at 7:27 P.M. Jennifer Wells seconded the motion and the motion passed.

Submitted by Linda Routsong.