I. Call to Order: Ray Scott called the meeting to order at 6:00 P.M.

II. Public Forum: No one from the public spoke at the public forum.

III. 2019 Annual Budget Public Hearing: Ray Scott called the 2019 annual budget public hearing to order at 6:01 P.M. Linda Routsong made a motion to approve the 2019 annual budget. Deb Blaine seconded the motion and the motion passed. The public hearing was closed at 6:22 P.M.

IV. Consideration of approval of board minutes from August 14, 2018: Don Ramsey made a motion to approve the board minutes from August 14, 2018. Brandi Hicks seconded the motion and the motion passed.

V. Report of Librarian: The month of September is busy with staff attending workshops and webinars. This year the library will be attending the Main Street Vintage Market, the Gene Stratton-Porter Owl-O-Ween, and Rome City’s Lakeside Holiday Event. Katie Mullins and Jenna Anderson attended the public meeting discussing what will become of the old middle school. This month check outs for art prints doubled. Adult programming guidelines have changed; now patrons will only be allowed to sign up for programs two weeks before class date. Ron Stratman and Ann Uhl have split the fifteen hours allotted for the open position for cleaning since Deb Rhoades gave her notice last month. There will be a trial period for
this arrangement to make sure everything can be done between the two staff members.
The Teen Service Assistant position is now open since Jordan Bowen has given her notice.
Ray Scott wanted the staff to know how much the board appreciates their hard work.

VI. Finances:
A. Transfers: Don Ramsey made a motion to approve resolution 2018-06. Jo Drudge seconded the motion and the motion passed.
B. Consideration of payment of bills: Deb Blaine moved that bills in the amount of $114,839.98 be paid. Don Ramsey seconded the motion and the motion passed.
C. Building updates: AEP worked on the power lines last week and made some repairs. Since the repairs, there has only been one power flicker that did not cause any issues. A light pole in the back parking lot at the Limberlost Branch was hit and damaged by an automobile. The driver’s insurance company, State Farm, is sending a check for the repairs.

VII. New Business:
A. Permission to request building quotes: Linda Routsong made a motion for Katie Mullins to request Mike Yoder draft a letter requesting three quotes on the Limberlost Branch remodel, since the cost will be over $50,000.00. Jo Drudge seconded the motion and the motion passed.

VIII. Unfinished Business:
A. Janice DeLong is doing research on credit card vendors. Katie Mullins has talked with the Kendallville Police Chief about having an officer in the library in the afternoons to deter bad behavior.

IX. Adjournment: Don Ramsey made a motion to adjourn the board meeting at 7:00 P.M. Deb Blaine seconded the motion and the motion passed.

Submitted by Brandi Hicks.