

Kendallville Public Library  
Board of Trustees  
Meeting Minutes  
September 9, 2014  
Meeting Rooms 1 and 2  
Kendallville Public Library

Board Present:  
Kemuel Prince, President  
Jennifer Wells  
Don Ramsey  
Ray Scott

Others Present:  
Katie Mullins  
Janice DeLong  
Jenna Anderson  
Dennis Nartker-Kendallville News-Sun

Board Absent:  
Julia Nixon  
Jo Drudge  
Linda Routsong

- I. **Call to Order:** Kemuel Prince called the meeting to order at 6:02 P.M.
- II. **Public Hearing for the 2015 Budget:** The public hearing was opened at 6:03. No one from the public had questions or comments. The hearing was closed at 7:03 P.M.
- III. **Public Forum:** No one from the public spoke at the public forum.
- IV. **Consideration of approval of board minutes from August 12, 2014:** Don Ramsey made a motion to approve the board minutes from the August 12, 2014 board meeting. Jennifer Wells seconded the motion and the motion passed.
- V. **Report of Librarian:**
  - A. **Monthly reports:** The department reports were available online.
  - B. **Employee report:** This month several of the staff will be participating in staff development meetings and next Friday is in-service for the staff. We have two new staff members, Connie Nowak will be cleaning the Limberlost Library and Jeanne Jimenez is the new clerk for Limberlost. The Centennial Celebration will be next weekend.
  - C. **Miscellaneous:** Kem Prince asked about the computer room usage since the usage is down. Katie Mullins said she had some great ideas on how to use the area.
- VI. **Finances:**
  - A. **Consideration of payment of bills:** Jennifer Wells moved that bills in the amount of \$103,100.22 be paid. Don Ramsey seconded the motion and the motion passed.
  - B. **Maintenance Updates:** Janice DeLong reported she was still waiting on phone calls about the drain issue. The new air units in the children's area are working great. We have submitted a maintenance and repair list to Ronnie Kline for estimates.
  - C. **Miscellaneous:**

**VII. New Business:**

- A. Resolution for Indiana State Library Consortium for public library internet access 2015/2016:** Don Ramsey made a motion to approve the resolution for the Indiana State Library Consortium for public library internet access. Ray Scott seconded the motion and the motion passed. Ray Scott will seat in as secretary pro-tem in Linda Routsong's absents.
- B. Redesigned Library Website:** Jenna Anderson explained how she had redesigned the library's website by using Concrete 5 for free and Blue Host will host the site for less than \$20 per month. The new website will be unveiled on September 20<sup>th</sup>.
- C. Miscellaneous:** Ray Scott questioned if the board have ever thought about having a teen on the board. In the past the board had participated with the Teens on Board and decided to contact them. Jerry Stienbarger polished the Dekko plaque and the board would like the plaque to be mounted on a rock in the front flower garden.

**VIII. Unfinished Business:**

- A. Renovation Updates-tour of lower level:** The state has requested a change order for a vestibule to be added, the cost of the vestibule will be \$5,188.70. The first construction payment was turned in after this month's closing and Katie Mullins requested approval from the board to pay the invoice before the next board meeting. The board granted permission of payment.
- B. Miscellaneous:**

- IX. Adjournment:** Ray Scott made a motion to adjourn the board meeting at 7:07P.M. Don Ramsey seconded the motion and the motion passed.

Submitted by Ray Scott.