

Kendallville Public Library
Board of Trustees
Meeting Minutes
March 10, 2015
Meeting Rooms 1 and 2
Kendallville Public Library

Board Present:

Kemuel Prince, President
Jennifer Wells
Don Ramsey
Julia Nixon, Vice President
Jo Drudge, Treasurer
Ray Scott

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Dennis Nartker-Kendallville News-Sun

Board Absent:

Linda Routsong

- I. **Call to Order:** Kemuel Prince called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of board minutes from February 10, 2015:** Ray Scott made a motion to approve the February 10, 2015 board minutes. Don Ramsey seconded the motion and the motion passed.
- IV. **Report of Librarian:**
 - A. **Monthly reports:** The monthly statistical report is available online.
 - B. **Employee report:** Mariah Hernandez was hired as the new page. Mariah will be graduating from East Noble High School and will continue her education at Trine University. Nick Hostler will be leaving us in May and will be joining the Air Force. The open house went well with about 150 patrons attending and enjoying the new art prints, the new meeting space, the book sale and the student's art work that was displayed. Kiaya Martin, as Queen Elsa, visited the two schools in the past few weeks to promote ISTEP testing and was a real hit. The Kleiman Creative Writing contest has started for the 2015 year.
 - C. **Miscellaneous:**
- V. **Finances:**
 - A. **Consideration of payment of bills:** Jennifer Wells moved that bills in the amount of \$152,878.76 be paid. Jo Drudge seconded the motion and the motion passed.
 - B. **Facility Updates:** Janice DeLong reported the last payment was made for the finishing of the basement. The wall heater has arrived and Limberlost Public Library is waiting for

Kline's Construction to install. Katie Mullins has requested a quote for the men's floor in the public restroom from Select Flooring.

C. Miscellaneous:

VI. New Business:

A. Board Term Expiration: Julia Nixon's board term will be ending soon and has chosen not to apply for the next term. Katie Mullins will attend the next school board meeting to inform them of the opening. This will allow the school board to prepare for appointing a new member. A board member will also need to replace Julia on the Foundation board.

B. Miscellaneous:

VII. Unfinished Business:

A. Leap of Noble County: Katie met with the director and teachers from Leap of Noble County. They discussed the needs and space Leap would require. With this information, Katie could arrange for meeting room one to be used for the ESL classes and remove the furniture from the board room to hold preschool classes. The closet located in the board room would be large enough to hold preschool materials. Leap will only need the use of these rooms for two months unless they receive a grant and at that time Katie will look at the situation and reevaluate.

B. Miscellaneous: Julia Nixon thanked Ray Scott for the wonderful job he does at heading up the legislative meetings held at the library.

VIII. Adjournment: Don Ramsey made a motion to adjourn the board meeting at 6:30 P.M. Ray Scott seconded the motion and the motion passed.

Submitted by