Call to Order: Kemuel Prince called the meeting to order at 6:00 P.M.

Public Forum: No one from the public spoke at the public forum.

Department Presentation:

Consideration of approval of board minutes from November 4, 2014: Jo Drudge made a motion to approve the board minutes from November 4, 2014. Jennifer Wells seconded the motion and the motion passed.

Report of Librarian:
A. Monthly reports: The monthly statistical report is available online.
B. Employee report: Located on website.
C. Miscellaneous:

Finances:
A. Consideration of payment of bills: Linda Routsong moved that bills in the amount of $330,878.35 be paid. Julia Nixon seconded the motion and the motion passed.
B. Transfers: Julia Nixon made a motion of approve resolution 2014-09. Jennifer Wells seconded the motion and the motion passed. Janice DeLong explained why the transfer was necessary.
C. Building updates: The library is still waiting on information on the repair of the East side of the building. It looks like this will be a spring repair.
D. Miscellaneous:

New Business:
A. Meeting room Policy: Julia Nixon made a motion to approve the updated meeting room policy. Jo Drudge seconded the motion and the motion passed.
B. **2015 Salary increase:** Jennifer Wells made a motion for salary staff to receive a 2% increase and hourly staff a 3% increases starting the first pay of 2015. Julia Nixon seconded the motion and the motion passed. Merit raises were brought up and the board decided a procedure would be needed before implementing merit raises. The personnel committee will work on the procedure for 2016.

C. **Miscellaneous:**

VIII. **Unfinished Business:**

A. **Emergency Closing policy:** Ray Scott made a motion to approve the updated emergency closing policy. Julia Nixon seconded the motion and the motion passed.

B. **Educational reimbursement policy:** Linda Routsong made a motion to approve the educational reimbursement policy. Jennifer Wells seconded the motion and the motion passed.

C. **Miscellaneous:** Katie Mullins requested the library be closed on April 23, 2015. The library will be hosting the District 3 ILF Conference. Julia Nixon made a motion to approve the revised closings for 2015. Jo Drudge seconded the motion and the motion passed. Julia Nixon informed the board her term will end in May of 2015, she is planning to retire from the board at that time.

IX. **Adjournment:** Ray Scott made a motion to adjourn the board meeting at 7:00 P.M. Jennifer Wells seconded the motion and the motion passed.

Submitted by Linda Routsong.