I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.

II. **Public Forum:** No one from the public spoke at the public forum.

III. **Consideration of approval of board minutes from June 12, 2018:** Don Ramsey made a motion to approve the board minutes from June 12, 2018. Deb Blaine seconded the motion and the motion passed.

IV. **Report of Librarian:** The board introduced themselves to the newest member, Sam Zollman. Katie Mullins reported on the summer reading program and the wonderful turnout for the 4th of July Patriotic Pops event.

V. **Finances:**

A. **Quarterly Financial Report:** Janice DeLong reported the remaining budget balance is fifty percent as of June 30th, 2018. Overall, last year’s second quarter is very similar to this year’s, other than the purchase of new air equipment which has the capital fund higher than normal. In the last couple years, equipment was purchased in the last quarter of the year.

B. **Consideration of payment of bills:** Don Ramsey moved that bills in the amount of $340,962.57 be paid. Linda Routsong seconded the motion and the motion passed. Deb Blaine sustained.

C. **Depository-Hartman Investment Group:** Alice Fields left stocks and mutual funds to the Kendallville Public Library after passing away last month. The value is a little over $21,000.00 and is being held with Hartman Investment Group. Deb Blaine made a
motion to approve Hartman Investment Group be added to the depository list. Brandi Hicks seconded the motion and the motion passed.

D. Building Updates: ADC has been working on the staff entrance door and reported that they felt the problem was caused possible by power issues. Kratos was called to check the doors power source and found the adjustment was not correct. At this time, the door seems to be back in working order.

VI. New Business:

A. Kendallville Building Power Issues: After a long discussion between Katie Mullins and the board members on the power issues, the board has asked Katie to call a meeting with I&M.

B. Indiana Library Leadership Academy: Jenna Anderson gave a report to the Library Board on the Indiana Library Leadership Academy she had attended.

VII. Miscellaneous: Brandi Hicks mentioned that the children’s department furniture was looking bad.

VIII. Adjournment: Don Ramsey made a motion to adjourn the board meeting at 7:03 pm. Deb Blaine seconded the motion and the motion passed.

Submitted by Brandi Hicks.