

Kendallville Public Library
Board of Trustees
Meeting Minutes
August 9, 2016
Large Meeting Room
Limberlost Branch Library

Board Present:

Kemuel Prince, President
Jennifer Wells
Ray Scott-Vice President
Don Ramsey
Linda Routsong, Secretary
Jo Drudge, Treasurer

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Dennis Nartker-Kendallville News-Sun

Board Absent:

Brandi Hicks
Evelyn Argueta, Teen on Board

- I. **Call to Order:** Kemuel Prince called the meeting to order at 6:00 P.M.
- II. **Public Forum:** Dan Martin, Abigail Coe, Todd Coe, Hal and Kandi Shaffer, Karen Buesching, Glen and Rose Coe, Bonnie Falls, Becky Chatham-Heidenreich, Linda Edholm, Nancy Noak, Beth Friskney, Cheryl Clifton, Ben and Twyla Boyd, Jean Powell, Barb and John Martin, Janette Edwards and Pam Baker were present for the public forum. Several patrons shared their feelings with the board on the subject of Bridgett Coe, no longer employed at the Kendallville Public Library.
- III. **Matt Brinkman, Region III-A presentation:** Matt Brinkman described to the board how Region III-A works with non-profit organizations to plan future goals and the steps that are involved in receiving a grant.
- IV. **Consideration of approval of board minutes from July 12, 2016:** Ray Scott made a motion to approve the July 12, 2016 board minutes. Don Ramsey seconded the motion and the motion passed.
- V. **Report of Librarian:**
Katie Mullins reported to the board that Bridgett Coe's last day was July 29th. Mindy Patterson's position was filled with Leah Dresser. The Community Foundation is going to match donations up to \$250.00 for the first twenty five accounts established at the foundation. The library's flag account was in the first twenty five accounts established and will have till December 1, 2016 to raise funds. Summer Reading has been completed and the adventure walk won by a few points. Jenna Anderson will be obtaining quotes for the

walk and will be meeting with the Kendallville and Rome City Park Departments to present plans for the adventure walk.

VI. Finances:

- A. Consideration of payment of bills:** Linda Routsong moved that bills in the amount of \$126,050.56 be paid. Jennifer Wells seconded the motion and the motion passed. Janice DeLong reported the library received \$470.33 from the Kroger community donations this quarter and the READ Program received another \$26.00.
- B. Building updates:** M&S has finished pouring the concrete for the sidewalks but will need to resurface the areas due to rain damage while pouring. M&S has also finished with the drainage area. Janice reported the area will need raked and grass will not be seeded until this fall. This will give the yard time to settle and more soil can be added, if needed, before the grass is seeded. An estimate was received from Quality Lawn in the amount of \$3,340.00 to replace the mulch on the front side of the library with stone. Quality Lawn did not leave written estimates for mulching or replacing the mulch with stone on the lakeside. There is wood rot on the overhang at Limberlost Branch and Janice DeLong has asked Ronnie Kline for estimates on repairing the rot and also replacing the roof with shingles or metal. Also requested was an estimate for an annual inspection of the dormers, roof area and cleaning the gutters at Kendallville. There was an issue with the air unit on August 2nd and the library closed at 3:00 p.m. Hamilton Electric is working with the electric company to find the reason for the power issues.

VII. New Business:

- A. Resolution 2016-5/Commitment to join ISL Consortium for Internet Access:** Don Ramsey made a motion to approve resolution 2016-5. Jo Drudge seconded the motion and the motion passed.
- B. Resolution 2016-6/Approval for Publication of the 2017 Budget:** Katie Mullins explained the procedure she uses in preparing the library's budget. Linda Routsong made a motion to approve the publication for the 2017 library budget. Ray Scott seconded the motion and the motion passed.

VIII. Unfinished Business:

- A. Miscellaneous:** The Legislative Committee will hold a public candidate forum on September 24 from 10:00 to 11:30 a.m. at the Kendallville Public Library. The public will have the chance to meet state and local candidates, hear their platforms and ask questions. Dennis Nartker from the Kendallville News-Sun requested a statement from Katie Mullins about the evening's public forum. Katie stated Bridgett Coe had resigned from the library and could not discuss staff personnel issues.

- IX. Adjournment:** Ray Scott made a motion to adjourn the board meeting at 7:27 P.M. Jennifer Wells seconded the motion and the motion passed.

Submitted by Linda Routsong.